

Landaff School Board Location: Landaff Blue School
November 15, 2022 - approved December 20, 2022
5:30pm

I. Call to Order: John called the meeting to order at 5:36PM.

Present: Head Teacher Molly Culver, School Board Member Meg Hamilton, School Board Vice President John Barth, School Board Clerk/Secretary Jennifer L. Cartwright, SAU 35 Superintendent Kate Segal.

II. Announcements & Good News: Kate relayed that the tribute to veterans was very touching; the Blue School sang songs representing the 5 branches of the military; they also wrote letters to veterans; they sent thank you notes to the veterans in Landaff.
John is attending a Special Education Laws webinar tomorrow.

III. Approval of the Minutes: John made a motion to accept the minutes of the previous meeting as amended; Meg seconded; the motion carried. Meg made a motion to approve the minutes of the of non public session of the last meeting; John seconded; the motion carried.

IV. Public Input: None

Any citizen wishing to speak before the Board must sign in with the administrative assistant prior to the opening of the meeting. The visitor will identify themselves with their name and address and speak for no longer than five (5) minutes. See Board Policy BEDG.

V. New Business: Molly would like to give John a key to the school since he lives closest to the school for checking on things.

VI. Continuing Business:

A. JFABC Landaff Tuition/Voucher Policy - review: some wording needs to be changed; this has been tabled until the December meeting.

VII. Standing Reports

A. Head Teacher

1. Head Teacher's Report: the Holiday performance is scheduled for December 15th at 5:30PM at the town hall; updating the school handbook with the tuition policy and school voucher; the entrance door needs to be replaced, Garret will just replace what needs to be replaced for \$300.00, if more needs to be replaced or repaired it could be \$1,500.00; John made a motion to approve \$1,500.00 for fixing the exterior door; Meg seconded; the motion carried. The Head Teacher job description was revised last year with some expenses paid by the general fund and others by Special Education funds.

B. Superintendent

1. Superintendent Report-schedule of district budget hearings and annual meeting.

a. 2023 Schedule of District Budget Hearings/Annual Meetings: February 13, 2023 and March 13, 2023; the regular board meeting is February 21, 2023.

b. 2023 Deadline for Petitions of Special Warrant Articles-February 13, 2023.

c. 2023-2024 School Calendar - Draft

C. Business Manager-tabled until next month

1. Surplus/Deficit Report

VIII. Committee Reports

A. Executive Board-a 4% raise was approved for everyone at the SAU; more conversation about speech-no decisions made, Landaff wants speech services for Special Education and RTI, looking for another speech person, a discussion ensued about the needs and amount of time for speech services; 1 1/2-2 days of speech services are needed.

B. Facilities-None

C. Policy Handbook-John made a motion to approve policies 1-9 for second reading; Meg seconded; the motion carried. John made a motion to approve policies 10-12 for first reading; Meg seconded; the motion carried.

1. IHBAE Evaluation Requirements for Children with Specific Learning Disabilities –second reading

2. EBB School Safety Program – second reading

3. EBB Indoor Air Quality & Water Quality – second reading

4. EHAB Data Governance and Security – second reading

5. EHB Data/Records Retention and Destruction – second reading

6. EHAA Computer Security, E-Mail, and Internet Communication – second reading

7. GCO Teacher Performance and Evaluations – second reading

8. IHCA Summer Activities – second reading

9. KED Facilities or Services: Grievance Procedure (Section 504 of the Rehabilitation Act) – second readings

10. JJJ Access to Public School Programs by Nonpublic, Charter School and Home Educated Pupils – first reading

11. JLCF Wellness Policy – first reading

12. JLDBB Suicide Prevention and Response – first reading

D. School Staffing Notifications & Approvals-John made a motion to approve holiday pay for para professionals, retroactively for this school year, to include Labor Day, Thanksgiving, the day after Thanksgiving, Veterans Day, Christmas Day, New Year's Day, Civil Rights day, and Memorial Day; Meg seconded; the motion carried.

IX. Non Public Session as per RSA 91A:3, I, II Tuition Vouchers for 2023-2024 School Year Employee contract:

John made a motion to go non public session at 6:27PM; Meg seconded; John aye; Meg aye; the motion carried.

John made a motion to come out of non public session at 7:20PM; Meg seconded; John aye; Meg aye; the motion carried.

Molly discussed a Special Education program that has been used in the past but funded by Lisbon for a Lisbon student; she would like to use this program at the Blue School and needs approval to purchase the program. John made a motion to purchase the program; Meg seconded; the motion carried.

X. Adjournment-John made a motion to adjourn at 7:23PM; Meg seconded; the motion carried.

Next Board Meeting: December 20, 2022

Submitted by,

Jennifer L. Cartwright, Landaff School Board Clerk/Secretary